

School Safety Drills Reporting Form

Post Online Within 30 Days of **Each** Drill's Completion Date

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|---------------------|----------------------------|
| District: | School: |
| School Year: | Principal/Director: |

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(2), (3) A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1 and 2 held during the remaining part of the school year with reasonable spacing between each drill.

| Drill | Conducted | | Posted (within 30 days after completion) | Signature of Principal/Drill Designee |
|----------|-----------|------|--|---------------------------------------|
| | Date | Time | | |
| <u>1</u> | | | | |
| <u>2</u> | | | | |
| <u>3</u> | | | | |
| <u>4</u> | | | | |
| <u>5</u> | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

| Drill | Conducted | | Posted (within 30 days after completion) | Signature of Principal/Drill Designee |
|----------|-----------|------|--|---------------------------------------|
| | Date | Time | | |
| <u>1</u> | | | | |
| <u>2</u> | | | | |

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014

Section 19(5),(6) A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1 and at least 1 conducted after January 1 with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.

At least 1 of the security safety drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.

| Drill | Conducted | | Posted (within 30 days after completion) | Signature of Principal/Drill Designee |
|----------|-----------|------|--|---------------------------------------|
| | Date | Time | | |
| <u>1</u> | | | | |
| <u>2</u> | | | | |
| <u>3</u> | | | | |

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. PAULA LOUNSBURY USING THE CONTACT INFORMATION ABOVE.